



An Equal Opportunity Employer • A Drug Free Work Place

# APPLICATION FOR EMPLOYMENT

(Must Be Completed In Full Even If Attaching A Personal Resume)

**Continental Electronics Corp.**

4212 S. Buckner Blvd.

Dallas, Texas 75227

(214) 381-7161

PERSONAL

NAME: Please PRINT or TYPE Last Name, First Name and Middle Initial \_\_\_\_\_ Social Security Number \_\_\_\_\_

ADDRESS: Street Number and Name, City, State, Zip Code. How long at present address? \_\_\_\_\_ Home Telephone No. \_\_\_\_\_  
( ) \_\_\_\_\_

Permanent Forwarding Address (if different from above) \_\_\_\_\_ Are you 18 years old or over?  
 Yes  No

Have you previously applied for work at Continental Electronics Corp.  Yes  No If yes, when? \_\_\_\_\_  
If under the age of 18, do you have a work permit?  Yes  No

Have you previously been employed by Continental Electronics Corp.  Yes  No If yes, dates: from \_\_\_\_\_ to \_\_\_\_\_

How were you referred to Continental Electronics Corp.  Self  Advertisement  Employee Referral  Agency  Other

\_\_\_\_\_  
(PLEASE IDENTIFY NAME OF SOURCE)

Names of relatives employed at CEC \_\_\_\_\_ Relationship \_\_\_\_\_

Type of POSITION applying for: \_\_\_\_\_ Date Available: \_\_\_\_\_

Type of Employment: Please check box(es) as appropriate:  Full Time  Part Time  Temporary  Summer  Co-op

Geographic Preference \_\_\_\_\_ Please indicate shifts you are willing to work \_\_\_\_\_

EDUCATION / TRAINING

List below your educational background, including high school, all colleges, trade and military service schools.

Indicate Last Level of Education Completed  9  10  11  12  GED  1  2  3  4  1  2  3  4  1  2  3  4

High School/Trade School \_\_\_\_\_ LOCATION City and State \_\_\_\_\_ Dates from/to \_\_\_\_\_

College/Trade School	LOCATION City and State	Dates from/to	MAJOR	DEGREE DIPLOMA	UNITS COMPLETED

Vocational and/or Professional Information (i.e., research projects, thesis subject, publications, patents, seminars, job related hobbies, volunteer work). \_\_\_\_\_ NOTE: Do not list courses taken toward a degree or diploma.

\_\_\_\_\_

List job related tools, machines, computer software programs, and equipment you can operate: \_\_\_\_\_

\_\_\_\_\_

Check if Applicable

Typing \_\_\_\_\_ WPM  Keypunch/Data Proc. \_\_\_\_\_ Strokes Per Hour  Yes  No

Can you read engineering drawings?  Yes  No Can you read schematics?  Yes  No Can you read diagrams?  Yes  No

Shorthand \_\_\_\_\_ WPM





**REFERENCES**

Please list three persons best qualified to comment on your related experience and/or educational background. Include Supervisors not listed above. Do not include relatives.

	1.	2.	3.
Name			
Title			
Company			
Address			
Business Telephone	( )	( )	( )

If your work or school records are listed under other names, please specify: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

**SECURITY**

If you are not a U.S. citizen, do you have the legal right to remain and work permanently in this country as authorized under the laws of the United States in which this application is filed?  Yes  No

Type of visa: \_\_\_\_\_ Visa expiration date: \_\_\_\_\_

Within the last 5 years, have you been convicted by a court for violation of any federal, state, local or military law, regulation or ordinance under your present or any other name? Include all instances where nolo contendere (no contest) was pleaded, bail forfeited, sentence served or suspended, or fine paid (include any traffic violation with a fine of more than \$100).

Yes  No If answer is yes, give date, places, charges and disposition.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**AGREEMENT**

**I understand that at Continental Electronics Corporation (CEC), all employees are considered "at will" employees. Employment relationships are terminable at any time at the discretion of CEC or the individual employee.**

I certify that all information furnished on this form is true, complete and correct to the best of my knowledge and authorize past and present employers, educational institutions and references to verify information on the application and release them to provide additional information relating to my past employment, education and performance as requested by CEC. I authorize CEC to verify any such information, I understand that investigative background inquiries are to be made on myself, and I understand that falsification of information given on this application is grounds for termination of further consideration for employment and/or termination of employment. I understand that CEC reserves the right to request a drug test and that, if employed, overtime may be required.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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