

Continental Electronics

SENIOR STAFF ACCOUNTANT

Utilizing hands-on accounting experience and an in-depth understanding of accounting principles and company practices, Senior Accountants perform complex accounting activities and financial analyses. In some instances, they are the point of contact between junior accountants and accounting managers and directors, serving to enforce and monitor compliance with company-wide accounting policies and procedures. Reports to the Financial Controller.

JOB DUITES

- Prepare and maintain monthly closing journal entries
- Create Financial Statements
- Track daily cash transactions from bank statement
- Account reconciliations
- Bank account reconciliation
- Knowledge of Accrual Accounting
- Update CSR accruals (EAC)
- Develop and document business processes and accounting policies to maintain and strengthen internal controls
- Update Forecasts and provide variance analysis to senior leadership
- Performs other related duties as assigned

REQUIREMENTS

- Minimum of 5 years of experience
- Drug screen required
- US Citizenship required due to government contracts
- Highly detail-oriented and organized
- Intermediate to advanced Excel expertise
- Ability to meet a constant stream of deadlines
- Proven ability to work both independently and collaboratively with different levels of employees
- Superior analytical and problem-solving skills
- Familiarity with accounting software and programs

DESIRED QUALIFICATIONS

- Bachelor's degree in accounting, finance, math, business administration, or a related field OR in lieu, must have equivalent practical experience
- Ability to prioritize and multi-task
- Proactive work-ethic and take ownership of work

Equal Opportunity Employer: minority / female / disability / veteran