

Continental Electronics

CONFIGURATION MANAGER

As the Configuration Manager you'll apply proven industry standards in managing configuration and technical data, enabling the organization to perform requirements management reliably and efficiently while satisfying customer needs.

RESPONSIBILITIES

- Utilize expertise with CM processes within planning, design, implementation, testing and releases phase of Air Force program of record lifecycle for both hardware and software
- Manage and regulate change control through configuration review boards (CCB) and managing change proposals (ECPs, etc)
- Manage logistics and service contract deliverables (CDRLs) utilizing government customer provided database
- Conduct Physical configuration Audits and/or Hardware assessments on various vendor products which may involve travel to vendor locations and interfacing with vendor management.
- Ensure field units license requirement met, conducting license audits and generating license reporting for leadership monitoring
- Functional liaison resolving configuration process and record issues
- Subject matter expert on technical documentation requirements, understands how to maintain compliant policies and procedures
- Generate reports reflecting hardware, software and logistics information
- Modify, catalog, and distributed detailed technical procedures (DTP), tactics, techniques, and procedures (TTP)
- Assist with the review of product drawings and other technical data submitted in support of defining the configuration baseline for the program

REQUIREMENTS

- Secret Clearance preferred, otherwise have the ability to obtain one
- Technical knowledge in functional areas requiring troubleshooting skills such as: Engineering, technical support, configuration manager, quality assurance
- Experience with configuration management requirements in DOD environment; preferably USAF
- Bachelor's degree preferably in a technical discipline with 4 years of experience
- Some occasional travel may be required

SKILLS

- Creative problem-solving skills - individual will need to be comfortable working through complex process and systems changes
- Excellent communication skills with the ability to effectively lead meetings

- Experience in a fast-paced, multi-faceted work environment
- Familiarity with:
 - AFI 63-101, Integrated Lifecycle Management
 - AFMCI 63-1201, OSS&E and Life Cycle Systems Engineering (LCSE)
 - C2ISR Configuration Management Plan (C2ISR-PLN-CMP-4001)

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision and ability to adjust focus. Reasonable accommodations will be made.

BENEFITS

CEC provides opportunities for educational reimbursement, employee assistance program, company lunches, 3 weeks of vacation & sick time, family medical / dental / vision benefits, matching 401k, free life & disability insurance, service awards, and employee social events.

Equal Opportunity Employer: minority / female / disability / veteran